

## **ACCOUNTING FOR NON-FINANCE PROFESSIONALS COURSE**

### **Introduction:**

The ability to effectively read & understand financial reports and accounting data is crucial to the processes of strategic planning and decision-making in any organisation. While many managers and staff involved in the day-to-day management of these organisations are non-finance professionals, the imperative of this training for such cadre of staff and managers becomes expedient.

### **Section 1**

#### **Outline:**

- ✓ Introduction to accounting (importance, definition, principles and objectives of financial accounting)
- ✓ Introduction to financial reporting and analysis (understanding key components of financial reports)
- ✓ Income statement
- ✓ Understanding/Analysing Balance sheet (Interrelationship with the income statement)
- ✓ Cashflow statement (Elements of Cashflow, Profit and Cash, Managing Cash and Loans)
- ✓ Introduction to Budgeting and budgetary planning in corporate environment.
- ✓ Ratio analysis and analyzing financial decisions (profitability, liquidity, investment, Activity ratio, etc.)
- ✓ Return on Capital Employed

### **Section 2**

- ✓ Case Study 1 - Budgeting
- ✓ Case Study 2 - Income Statement & Cashflow relationship
- ✓ Case Study 3 - Ratio Analysis & financial decision
- ✓ Case Study 4 - Interpreting Financial Report

### **BENEFITS TO PARTICIPANTS:**

The benefits to participants of this training include but not limited to:

- ✓ Learning and understanding the fundamental business accounting concepts and flow of money in an organization
- ✓ Learn how to effectively interpret financial reports including the income statement, cash flow statement and balance sheet.
- ✓ Learning easy application of accounting concepts and facts to decision-making.
- ✓ Comprehend relevant financial information within the organization.



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- ✓ Communicate effectively with financial and accounting specialists.
- ✓ Understanding the business finance language used by accountants and their cohorts.
- ✓ Understand how operating decisions impact financial performance.

### **Target Audience**

- ✓ Non-Finance Professionals who are performing Accounting function
- ✓ Business Owners & SMEs

### **Registration details**

To register, you can:

- click [www.edencarelimited.com/register/](http://www.edencarelimited.com/register/)
- send email to [training@edencarelimited.com](mailto:training@edencarelimited.com) to reserve your seat; and then pay the course fee into our bank account with details as follow -

Eden Care and Resourcing Limited:

GTbank 0210036409 | First Bank 2029439715

Date: June 23, 2017 | Time: 8.30a.m – 4.30p.m

Venue: Kristina Jade Learning Centre 70B Olorunlogbon Street, off Alade Lawal, Anthony Village, Lagos

Course Fee: N30,000.00

### **Upcoming Training programs**

- ✓ The art of selling: Essential skills for business continuity | July 21, 2017
- ✓ HR Metrics & Analytics: Using data to show HR values in an Organisation | August 24, 2017
- ✓ Effective Performance Management System | September 22, 2017
- ✓ Effective Team Building & Teamwork | October 25, 2017

For more enquiries, contact 08023982811, 08129142656 or send mail to [training@edencarelimited.com](mailto:training@edencarelimited.com)