

Maximise Your Job Search: building the right skills

This course is an innovative training programme that is designed to equip both unemployed and employed to develop the skills, attitudes and behaviors that are required to succeed in securing and sustaining employment. It emphasizes how to develop a winning CV and interview skills as well as personal and social skills for employability and sustained employment.

While your education and experience may make you eligible to apply for a job, but to be successful in the role, you need a mix of skills; employability skills.

For many people today, searching for a new job or changing from a frustrating job to a desired employment is a major challenge. We all need to be dynamic and prepared to change jobs and/or career because there are better employment opportunities.

Course Modules

- Understanding Recruitment process
- How to prepare and re-package a winning Resume
- How to search for & harness Job opportunities
- Writing a Cover/Application letter
- Practical tips for preparing for Job interviews
- How to tackle difficult interview questions
- Final Interviews, Salary negotiations & Job Offers
- How to select the right career path

Training Objectives

This highly engaging class will expose participants to:

- Understand how to prepare a Resume (unemployed) and re-package Resume (employed)
- Understand how to write a professional cover letter
- Understand how to position themselves for better chances via social media platforms
- Understand the needed interview techniques to get your desired job
- Develop skills needed to attract, sustain and/or change employment.

Target Audience

- Fresh graduates and/or unemployed
- Employees who need to position themselves for better employment opportunities
- Employees who need to grow a career path and sustain their employment.

Registration details

To register, you can:

- click www.edencarelimited.com/register/
- send email to training@edencarelimited.com to reserve your seat; and then pay the course fee into our bank account with details as follow -

Eden Care and Resourcing Limited:

GTbank 0210036409 | First Bank 2029439715

Date: September 27, 2017 | Time: 8.30a.m – 4.30p.m

Venue: Kristina Jade Learning Centre 70B Olorunlogbon Street, off Alade Lawal, Anthony Village, Lagos

Course Fee: N7,500.00

Upcoming Training programs

- ✓ Effective People Management Skills & Practice for Line Manager | October 25, 2017
- ✓ Fundamentals of Accounting & Finance | November 23, 2017

For more enquiries, contact 08023982811, 08129142656 or send mail to training@edencarelimited.com